



**Acts of
City Council of Hinton
Regular Meeting
Tuesday July, 21 2015
7:00 p.m. -- Hinton City Hall**

1. Call to order/Roll Call – Mayor Joe Blankenship called the meeting to order and the record showed that Councilman Larry Meador, Councilman Pat Jordan, and Councilwoman Roberta Sorg were present. City Manager Cris Meadows and City Attorney Richard Gunnoe were also in attendance. Councilman Bob Basham was absent due to an illness.
2. Invocation / Pledge of Allegiance – Cris Meadows led the prayer and the Pledge of Allegiance.
3. Approval of Agenda – Councilman Meador moved to approve the agenda. Councilman Jordan seconded the motion and the motion passed on a vote of 3-0.
4. Approval of Minutes- Councilman Jordan moved to approve the minutes of the June 2015 regular city council meeting. Councilwoman Sorg seconded the motion. The motion passed on a vote of 3-0.
5. Approval of Paid Invoices – Councilman Jordan moved to approve the paid invoices. Councilwoman Sorg seconded the motion. The motion passed on a vote of 3-0.
6. Approval of Financial Report June 2015 – Councilman Jordan moved to approve the financial report June 2015. Councilman Meador seconded the motion. The motion passed on a vote of 3-0.
7. Approval of building permits – Councilman Jordan moved to approve the building permits. Councilman Meador seconded the motion. The motion passed on a vote of 3-0.
8. Appearance of Citizens – none appeared
9. Discussion and or action regarding fire truck – Councilman Meador opened the bids and read them. Rush Truck Center bid \$49,597.00 and Matheny Motors Bid \$55,131.00. Council discussed the options that were also part of the bid. Councilman Meador moved to delay the vote until the end of the meeting so they could go over the options that were needed. Councilwoman Sorg seconded the motion and the motion passed on a vote of 3-0. Councilman Meador moved to accept the bids. Councilman Jordan seconded the motion and the motion passed on a vote of 3-0. Councilman Jordan moved to purchase the truck that was the low bid with a total price including all accessories not to exceed \$60,000.00. Councilman Meador seconded the motion and the motion passed on a vote of 3-0.
10. Discussion and or action regarding salary scales- Council discussed the changes to the job classifications. Mayor Blankenship recommended changing the Deputy City Clerk position to Finance Director. He also asked to move the Street Foreman to Class 8. Councilman Meador moved to approve the changes based on the Mayors

recommendation. Councilman Jordan seconded the motion and the motion passed on a vote of 3-0.

**City of Hinton Salary Scales
Job Classifications**

1. Custodial I (less than 10 years)
2. Street Crew I (less than 10 years), Custodial II (10 to 20 years), Administrative Assistant I (less than 10 years), Police Clerk I (less than 10 years)
3. Street Crew II (10 to 20 years), Fireman I (less than 10 years), Custodial III (over 20 years), Administrative Assistant II (10 to 20 years), Police Clerk II (10 to 20 years), Fitness Center Director, Assistant Plant Operator
4. Street crew III (over 20 years) Fireman II (10 -20 years), Administrative Assistant III (over 20 years), Police Clerk III (over 20 years), Patrolman
5. Fireman III (over 20 years), Finance Director (less than 10 years), Corporal
6. Finance Director (10 to 20 years), Sergeant, Day Care Director
7. Finance Director (over 20 years) Lieutenant, Fire Chief, Sewer Plant Operator
8. Police Chief, Street Foreman
9. City Manager

Pay Scales

Grade	Lower Third		Middle Third		Upper Third	
1	\$8.00	\$8.80	\$8.81	\$9.61	\$9.62	\$10.40
2	\$8.80	\$9.68	\$9.69	\$10.57	\$10.58	\$11.44
3	\$9.68	\$10.65	\$10.66	\$11.63	\$11.64	\$12.58
4	\$10.65	\$11.72	\$11.73	\$12.78	\$12.79	\$13.85
5	\$11.72	\$12.89	\$12.90	\$14.07	\$14.08	\$15.24
6	\$12.89	\$14.18	\$14.19	\$15.48	\$15.49	\$16.76
7	\$14.18	\$16.07	\$16.08	\$17.97	\$17.89	\$19.85
8	\$30,522	\$37,418	\$37,419	\$44,316	\$44,317	\$51,211
9	\$34,950	\$42,806	\$42,807	\$50,662	\$50,663	\$58,517

Performance/Pay Increase Guide Chart

Performance Rating	A	B	C
Often Exceeds Performance Expectations	4%-0%	3%-0%	2%-0%
Fully Meets & Occasionally Exceeds Performance Expectations	3%-0%	2% - 0%	1% - 0
Meets Some but Not All Performance Expectations	2% - 0%	1% - 0%	0%

11. Discussion and or action regarding Suddenlink resolution – Cris stated he would like to table this item until he and Richard had a chance to discuss it further. Councilman Meador moved to table item 11. Councilman Jordan seconded the motion and the motion passed on a vote of 3-0.
12. Discussion and or action regarding Finance Director Position – Mayor Blankenship asked for executive session to discuss personnel. Councilman Jordan moved to put item 12 after item 13. Councilwoman Sorg seconded the motion and the motion passed on a vote of 3-0.
13. Discussion and or action regarding RFP for design proposals – Councilman Meador moved to solicit design proposals through the RFQ process. Councilman Jordan seconded the motion and the motion passed on a vote of 3-0.
14. Discussion and or action regarding personnel – Councilman Meador moved to go into executive session to discuss personnel. Councilman Jordan seconded the motion and the motion passed on a vote of 3-0. Mayor Blankenship called the meeting back to order and recommended Haley Lane as the new Finance Director. Councilman Jordan moved to hire based on the Mayor’s recommendation. Councilman Meador seconded the motion and the motion passed on a vote of 3-0. Mayor Blankenship recommended to hire James Carroll as a certified police officer. Councilman Jordan moved to hire on the Mayor’s recommendation. Councilman Meador seconded the motion and the motion passed on a vote of 3-0.
15. Adjournment – Councilman Meador moved to adjourn the meeting. Councilman Jordan seconded the motion and the motion passed on a vote of 3-0.

Cris C. Meadows/ City Manager

Joseph M. Blankenship/ Mayor